



APPLICATION FOR A BODY OF PERSONS APPROVAL
Taking place within the Walsall Metropolitan Borough Council Boundary

Children and Young Persons Act S.37(3)(b)

SECTION 1 - Organisation Details

Name of Organisation:	
Registered address of organisation inc. postcode:	
Telephone No(s):	
Email address:	

Name of Applicant: *	
Position in Organisation:	
Address if different Inc. postcode:	
Telephone No(s):	
Email address:	

*Note: The applicant must have the authority to agree on behalf of the organisation, to any terms and conditions set out by the local authority.

SECTION 2 - Details of Performance

If your application is for a yearly term and you have not arranged any performances, please continue to section 3

Performance Title:	
Address of Venue inc. postcode:	
Date(s) of performance(s):	
Time(s) of performance(s):	
Description of the performance in respect of which the approval is requested. Please provide as full a description as you can about what the children will actually be required to do.	

SECTION 3 - Safeguarding Arrangements

Name of person responsible for Child Protection and Safeguarding:	
Position in Organisation:	
Address Inc. postcode:	
Telephone. No(s):	
Email address:	

How do you ensure your child protection policy is followed throughout your organisation?
What safeguarding training do you provide to those in your organisation who come in to contact with children?
What arrangements do you have in place for the supervision of the children at rehearsals and performances?

Have BOPA applications been made to other local authorities? If yes, which authorities and dates	
Has your organisation ever had a BOPA refused? If yes, which authorities	

Declaration of compliance with The Children (Performances and Activities) (England) Regulations 2014	
<ol style="list-style-type: none"> 1. I confirm that no payment in respect of taking part in the performance(s), other than for offsetting expenses, will be made to any young persons or to anyone on their behalf such as a parent/carer. 2. I confirm that the child protection policy for the organisation is attached. 3. I confirm that all the young people's parents/carers have confirmed that they are fit and that their health will not suffer by taking part in the performance(s). 4. I confirm that the Organisation agrees to the terms as set out in the "Contract of Agreement" and "Guidance" attached. 5. I confirm that no child of compulsory school age requires any absence from school to take part in the production. 	
Applicant Signature:	Date:
Print Name:	

Please send completed application form and signed contract to childemployment@walsall.gov.uk

Please complete this form to apply for a BOPA Application Form. Walsall Council will not use or share your information for any other purposes outside of our public functions, tasks and statutory requirements, without obtaining appropriate consent. Walsall Council will only ever create, use, store and or share your data in accordance with the data protection regulations and conditions for processing as set out in our privacy statement(s) which are available online via www.walsall.gov.uk

If you would like to find out more about how we use your personal data, your rights under Data Protection Legislation or want to see a copy of information about you that we hold, please see our subject access guidance available on our website.