Commemorative bench application form

# Terms and conditions

1. Whilst Walsall Council will try and accommodate the preference for the location, it reserves the right to refuse an application if it is not permitted on the site, or there is no need for additional benches on site.

2. Walsall Council will not be held responsible for the replacement of damaged, missing or vandalised benches.

3. Walsall Council has no commitment to accept any application for a donated memorial bench.

4. Applications for memorial benches will be processed all year round. Some applicants may want to be present when the bench is installed, this can be arranged at no extra cost during normal working hours. Prior notification will be necessary to allow adequate planning.

5. Placing of flowers and keepsakes are allowed at memorial benches on important dates for the family such as birthdays, or date of passing. These need to be identified within the application. Items should be biodegradable. Any item deemed non-biodegradable may be removed after 1 month.

# Agree to the terms and conditions

**Check the box to agree to the terms and conditions above**

# Enter your details on the next page

# About you

**Your first name** Click or tap here to enter text.

**Your last name**  Click or tap here to enter text.

**Address and postcode** Click or tap here to enter text.

**Contact number** Click or tap here to enter text.

**Email address**  Click or tap here to enter text.

# About the bench

**In which park would you like to have the bench?**

Click or tap here to enter text.

**Tell us whereabouts in the park you’d prefer the bench to be located.**

The exact location is subject to agreement with Walsall Council.

Click or tap here to enter text.

**Are there any key dates when you will want to place items for remembrance? (for example, birthdays or the date of passing)?**

This so we know not to remove the items on those occasions.

Click or tap to enter a date.

Click or tap to enter a date.

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Click or tap to enter a date.

# About the plaque

**Please state clearly and in CAPITAL letters the inscription that you want on the plaque.**

You may have up to fifty (50) characters per line and a maximum of two lines. Punctuation is counted as one character, spaces are not.

Click or tap here to enter text.

# Your payment

**Tell us how you want to pay:** Choose an item.

# Submit your form

You may return your completed form by email or by post:

[healthyspaces@walsall.gov.uk](mailto:healthyspaces@walsall.gov.uk)

Walsall Healthy Spaces Team, 200 Pelsall Road, Brownhills WS8 7EN