



#HAF  
Free  
Activities

# WALSALL HOLIDAY ACTIVITIES AND FOOD PROGRAMME

A free and exciting holiday programme for children and young people aged 5 to 16 who are eligible for free school meals.

The programme is running over Easter, Summer and Christmas.



To sign up or for more information please contact us on:  
[www.walsall.gov.uk/children\\_and\\_young\\_people/haf\\_signup](http://www.walsall.gov.uk/children_and_young_people/haf_signup)  
or email us [WR4C@walsall.gov.uk](mailto:WR4C@walsall.gov.uk)



# HAF REGISTRATION FORM

Walsall Holiday Activities and Food programme is a free and exciting holiday programme for children and young people aged 5 to 16 who are eligible for benefit related free school meals. The programme runs over the Easter, summer and Christmas school holidays and is funded by **the Department for Education (DfE)**.

We are proud to work with a variety of providers to develop an exciting and enriching programme of activities (Holiday Clubs, Pick and mix session, family sessions). Our providers include schools, local voluntary and community groups, childcare providers and local businesses.

Please ensure all details are filled out and send to **WR4C@walsall.gov.uk**.

## Parent/carers details;

Email:

Confirm Email:

First name:

Last name:

Address Line 1:

Address Line 2:

Town:

Postcode:

Daytime Phone Number:

Mobile Number:

Confirm that you are the parent or guardian of the child you are signing up

# PLEASE ENTER CHILDREN'S DETAILS YOU WISH TO REGISTER (AGES 5 – 16 YEARS OLD)

## Child 1

Your Child's Unique Code (as per letter)

Child First name:

Child Last name:

Child Preferred Name:

Child Date of Birth:

School:

Spoken Language:

Child Ethnicity:

Do you require someone other than yourself to collect your child from the Holiday Activity Programme? (Please tick)

☐ Yes ☐ No If yes... Name of person/s collecting your child

What is your Security Password?

Does your child have any special education needs or disabilities (SEND)? If yes, please explain?

☐ Yes ☐ No

If you answered yes to the above question, please can you explain your child's SEND needs and the behaviour your child may use and how to respond to this behaviour?

Does your child have an Education Health and Care Plan (EHCP)?

☐ Yes ☐ No

Does your child have an up to date short breaks passport?

☐ Yes ☐ No

Does your child have personal care needs? If yes please explain these, including what support they will require in as much detail as possible.

☐ Yes ☐ No

If yes please explain?

Does your child have any medical needs?

☐ Yes ☐ No

If yes please explain?

What dietary needs does your child have?

## Child 2

Your Child's Unique Code (as per letter)

Child First name:

Child Last name:

Child Preferred Name:

Child Date of Birth:

School:

Spoken Language:

Child Ethnicity:

Do you require someone other than yourself to collect your child from the Holiday Activity Programme? (Please tick)

Yes

No

If yes...Name of person/s collecting your child

What is your Security Password?

Does your child have any special education needs or disabilities (SEND)? If yes, please explain?

Yes

No

If you answered yes to the above question, please can you explain your child's SEND needs and the behaviour your child may use and how to respond to this behaviour?

Does your child have an Education Health and Care Plan (EHCP)?

Yes

No

Does your child have an up to date short breaks passport?

Yes

No

Does your child have personal care needs? If yes please explain these, including what support they will require in as much detail as possible.

Yes

No

If yes please explain?

Does your child have any medical needs? If so, what are they?

Yes

No

If yes please explain?

What dietary needs does your child have?

### Child 3

Your Child's Unique Code (as per letter)

Child First name:

Child Last name:

Child Preferred Name:

Child Date of Birth:

School:

Spoken Language:

Child Ethnicity:

Do you require someone other than yourself to collect your child from the Holiday Activity Programme? (Please tick)

Yes

No

If yes...Name of person/s collecting your child

What is your Security Password?

Does your child have any special education needs or disabilities (SEND)? If yes, please explain?

Yes

No

If you answered yes to the above question, please can you explain your child's SEND needs and the behaviour your child may use and how to respond to this behaviour?

Does your child have an Education Health and Care Plan (EHCP)?

Yes

No

Does your child have an up to date short breaks passport?

Yes

No

Does your child have personal care needs? If yes please explain these, including what support they will require in as much detail as possible.

Yes

No

If yes please explain?

Does your child have any medical needs?

Yes

No

If yes please explain?

What dietary needs does your child have?

## Child 4

Your Child's Unique Code (as per letter)

Child First name:

Child Last name:

Child Preferred Name:

Child Date of Birth:

School:

Spoken Language:

Child Ethnicity:

Do you require someone other than yourself to collect your child from the Holiday Activity Programme? (Please tick)

Yes

No

If yes...Name of person/s collecting your child

What is your Security Password?

Does your child have any special education needs or disabilities (SEND)? If yes, please explain?

Yes

No

If you answered yes to the above question, please can you explain your child's SEND needs and the behaviour your child may use and how to respond to this behaviour?

Does your child have an Education Health and Care Plan (EHCP)?

Yes

No

Does your child have an up to date short breaks passport?

Yes

No

Does your child have personal care needs? If yes please explain these, including what support they will require in as much detail as possible.

Yes

No

If yes please explain?

Does your child have any medical needs?

Yes

No

If yes please explain?

What dietary needs does your child have?

## Child 5

Your Child's Unique Code (as per letter)

Child First name:

Child Last name:

Child Preferred Name:

Child Date of Birth:

School:

Spoken Language:

Child Ethnicity:

Do you require someone other than yourself to collect your child from the Holiday Activity Programme? (Please tick)

Yes

No

If yes...Name of person/s collecting your child

What is your Security Password?

Does your child have any special education needs or disabilities (SEND)? If yes, please explain?

Yes

No

If you answered yes to the above question, please can you explain your child's SEND needs and the behaviour your child may use and how to respond to this behaviour?

Does your child have an Education Health and Care Plan (EHCP)?

Yes

No

Does your child have an up to date short breaks passport?

Yes

No

Does your child have personal care needs? If yes please explain these, including what support they will require in as much detail as possible.

Yes

No

If yes please explain?

Does your child have any medical needs? If so, what are they?

Yes

No

If yes please explain?

What dietary needs does your child have?

## CONSENT

All information provided is used for the purpose of registering you on the HAF programme. This registration will continue each year automatically subject to your entitlement to Free School Meals remaining unchanged. You can withdraw from the programme at anytime please email **WR4C@walsall.gov.uk**.

Your information may be shared with other organisations in order to enrol you on selected activities but we will only share when there is a lawful basis to do so. For more information on how Walsall Council use your data please see our main privacy notice and data protection pages at **<https://go.walsall.gov.uk/your-council/privacy-statement>**.

Once registering your child we will need to share your child's personal information with ONLY providers who deliver the Activity and Holiday programme and ONLY for the purpose of the delivery of the programme. We will be using your registration for any future upcoming events for the holiday programme. If you would not like to be contacted about this programme in the future please contact **WR4C@walsall.gov.uk**

I understand this consent will be used for any upcoming holiday programmes

I understand and agree to you sharing my and my child's personal information with ONLY providers involved in the delivery of the Activity and Holiday programme and ONLY for the purpose of the delivery of the programme, access to book activities and the completion of occasional surveys to improve the programme.

It is recommended that you consult with your doctor before your child begins any exercise program but particularly if you are aware that they have any underlying medical conditions. These should be declared on the enrolment form. They should be in good physical condition and be able to participate in the advertised activity.

I confirm that my child in my care may take part in any physical activity. Walsall Council cannot be held responsible for any damages to my child or property that may occur as a result of undisclosed personal details.

I give permission for the child to take part in any activity organised as part of the programme unless it has been specifically prohibited by me, in writing, in advance.

I hereby give permission for Walsall Council to use any photographs or video footage captured of us at this event for use in press, publicity or on social media channels. Read our photo consent policy.

## EMERGENCY CONTACT

### Emergency Contact 1:

Name:

Phone Number:

Relationship to Child:

### Emergency Contact 2:

Name:

Phone Number:

Relationship to Child:



## OTHER

As a parent are you interested in getting information in other free services which may help my family including parenting courses, finance information, SEND and nutrition information? If you are, please state what further information you would like to receive

Yes

No

If yes what would you like to receive?

Select Preferred Contact Methods:

Email

Text

Telephone

How did you hear about HAF?

Once you have registered you will receive an email from us to set a password onto your account and then you are able to book your free activities.

## HOW TO BOOK ONTO ACTIVITIES

Please note booking for activities will be available 4 weeks before the programme starts on your portal- the HAF team will send an email and a text reminder to book on.

**Step 1:** You can log in to your account to make activity bookings <https://haf.walsall.gov.uk/Account/Login>. To login you will need your email address and the password that you have created.

**Step 2:** Once you have booked a holiday club or pick and mix sessions you will receive a confirmation email

**Step 3:** The provider will make contact with you to make arrangements for the activity booking. If at any time you would like to be removed from the registration portal, please email [WR4C@walsall.gov.uk](mailto:WR4C@walsall.gov.uk). If your child or young person has additional needs or special educational needs, please ensure you state this on the registration form to ensure the provider can make arrangements to meet the needs of your child.

## WHAT'S ON OFFER?

We are offering a FREE range of activities that are over Easter (1 week) Summer (4 weeks) and Christmas (1 week) school holidays. Your child or young person can pick one of the following;

- Holiday club - Providing a range of activities throughout the day for children to engage for at least 4 hours for 4 days a week with a healthy meal included.
- Or pick and mix sessions targeted at young people to provide them with a choice of activities they can engage with, this will also provide opportunities for young people to learn new skills. These could be courses in dance, music, swimming, sports coaching, SEND specific sessions, youth work, training, bowling, football, mentoring, family sessions, library activities, drama, and lots more...

Please email this form to [WR4C@walsall.gov.uk](mailto:WR4C@walsall.gov.uk)

Thank you for registering for HAF.

