

Risk assessment

Assessment date: April 2020

Name of Assessor: David Mills

Assessment No: 2

Task risk assessment for: Work experience students

| Hazard | Risk | Risk group | Control measures (Describe the existing workplace precautions and risk control systems in place) | Likelihood | Severity | Risk level | Are existing controls adequate? Yes / No* |
|--|--|-------------------|---|-------------------|-----------------|-------------------|--|
| Knives | Injury | High | They will not be asked to use a knife | 0 | 0 | 0 | Yes |
| Punching holes | Blows from a hammer | Low | They will be asked to use a hole puncher where possible. If they do use a hammer they will be given a plastic hammer or mallet | 1 | 2 | 2 | Yes |
| Aggressive visitors | Attack, injury and upset | Low | They will not be asked to work alone | 1 | 2 | 2 | Yes |
| Reaction to glue and other substances | Skin problems, poisoning | Low | They should have no contact with any other substance than glue, which is child friendly and non toxic | 1 | 1 | 1 | Yes |
| Lone working | Working in an irresponsible manner: for example | Low | They will not be asked to work on their own | 0 | 0 | 0 | Yes |
| Using machinery | Injury | Low | They will not be allowed to use any machinery other than the gold blocker, hole puncher and the keyring stamper. They will be trained in the use of both these machines | 1 | 1 | 1 | Yes |
| Needles | Needleprick shock | Possibly high | Determine if the young person is sensitive to needle pricks. No contact with needles if so. | 1 | 1 | 1 | Yes |
| Not knowing how to escape the building | Being confused within a burning building | Low if managed | Make the student aware of all fire escapes | 1 | 1 | 1 | Yes |
| Always seek prior permission before asking a student to work with an outside group | Concerns by the third party that the students are not known to them or | Low if managed | Make the third party aware of the student | 1 | 1 | 1 | Yes |



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| | properly to us which could lead to conflict | | | | | | |

* If the response is no, complete Risk Assessment Action Plan (Form RA 3)