

Top 10 Skills For Virtual Interviews

1. BE PRESENTABLE

There's a popular saying that says 'first impressions go a long way'. This is no different when it comes to online interviews. Being based at home does not mean that prospective employers will overlook how you dress for the interview. Ensure that you look smart and professional

3. USE POSITIVE BODY LANGUAGE

Keep your head straight, maintain eye contact with the interviewer and don't be afraid to smile

5. TEST YOUR TECHNOLOGY

Having a reliable internet connection is key for online interviews! Test your connection prior to the day of the interview to avoid any problems

7. PRACTICE WITH FRIENDS AND FAMILY

When preparing for interviews, those around you can be used for practice and feedback. Can't leave your house due to COVID measures? Why not do a practice interview with a friend via Zoom or Skype?

9. HAVE QUESTIONS FOR THE INTERVIEWER

Having questions for the interviewer at the end of an interview shows a level of passion and interest in the role. Be sure to have a few questions in mind prior to the interview

2. PREPARE YOUR ENVIRONMENT

Prepare your environment prior to the interview. This includes ensuring that you have good lighting, removing any background mess and getting rid of anything that might be distracting to either you or the interviewer

4. SPEAK CLEARLY

In all interviews (whether online or in person), always remember to speak clearly, avoid mumbling and maintain a professional tone

6. USE STAR METHOD

The STAR method is a helpful tool in answering interview questions

8. RESEARCH THE EMPLOYER

Taking out time to do research on an employer can really help in preparing you for some of the questions that an interviewer may throw at you. When researching a prospective employer, be sure to look up their history, values and objectives

10. STUDY THE PERSON SPECIFICATION

Person specifications/job descriptions tell you exactly what employers are looking for in candidates. Studying these and shaping your answers according to them can help you to respond to interview questions more effectively