

Risk assessment

Assessment date: April 2020

Name of Assessor: David Mills

Assessment No:

Risk assessment for: Stamping & stitching activities (dinosaur; keyfobs; dog collar and hedgehog making); riveting activities; Roman satchel/Viking purse and heart making; use of knives and scissors

Hazard	Risk	Risk group	Control measures (Describe the existing workplace precautions and risk control systems in place)	Likelihood	Severity	Risk level	Are existing controls adequate? Yes / No*
Mallets and hammers	Blows, particularly to the hands	Particularly children, although other people might be affected	<ul style="list-style-type: none"> Use the stamping machine to make keyfobs whenever possible. Ensure that the handle of the machine does not fall from an upright position onto a child's head Only KS3+ children should work with rivets Place a hand over the child's hand when they are stamping a keyfob or holes in a dog collar, etc. We should always fix the rivet when making a dog collar or a hedgehog Make sure that children are not silly and/or lose concentration when using a mallet or a hammer We should make the finger holes when we are making dinosaur finger puppets When using the leaf/floral motif stamps see if the children can stamp the leather by hand pressure only. If mallets are required provide only plastic/light wooden mallets to the children 	1	2	2	Yes
Needles	Allergic reaction to a needle prick	Anyone who is prone to going into shock at a needle prick	Use only blunt needles which should not pierce the skin.	1	3	3	Yes
Glue	Poisoning/allergic reaction	Children and staff	Gluing a purse may present a safer alternative to stitching if people are known to be susceptible to needle prick shock. Use only child friendly glue.	1	2	2	Yes
Stuffing	Airborne fibres	Everyone	Use only clean stuffing which has not begun to degenerate	1	2	2	Yes



Hazard	Risk	Risk group	Control measures (Describe the existing workplace precautions and risk control systems in place)	Likelihood	Severity	Risk level	Are existing controls adequate? Yes / No*
Knives	Cuts		We will not allow children to use knives, except the half moon knife when an adult covers the child's hand	1	3	3	Yes
Threading needles	Children putting the cotton in their mouths to moisten the cotton	Children	Forbid the children to put the cotton in their mouths and provide beeswax to help in threading needles	1	1	1	Yes
Who else could be at risk?		Control measures		Likelihood	Severity	Risk level	Are existing controls adequate? Yes / No*
Any adults who undertake the same activity		As above					

* If the response is no, complete Risk Assessment Action Plan (Form RA 2)