

Immigration, Asylum & Nationality Act 2006

Identity Verification and Right to Work

In order to comply with the Immigration, Asylum & Nationality Act 2006 **Walsall Council must ensure that we obtain evidence of a candidate's right to work** by verifying appropriate identification documents (as indicated in list A or B below).

You are required to produce the following document or combination of documents for checking and photocopying: You are required to bring with you any document(s) from any 1 of the following boxes in either list A or list B as appropriate. Documents must be originals.

List A – contains the range of documents acceptable for a person who has a permanent right to work in the U.K. <i>(no re-check of right to work will be required)</i>
A passport (current or expired) showing the holder, or a person named in the passport as the child of the holder, is a British citizen or a citizen of the UK and Colonies having the right of abode in the UK.
A passport or passport card (current or expired) showing that the holder is a national of the Republic of Ireland.
A current document issued by the Home Office to a family member of an EEA or Swiss citizen, and which indicates that the holder is permitted to stay in the United Kingdom indefinitely.
A document issued by the Bailiwick of Jersey, the Bailiwick of Guernsey or the Isle of Man, which has been verified as valid by the Home Office Employer Checking Service, showing that the holder has been granted unlimited leave to enter or remain under Appendix EU to the Jersey Immigration Rules, Appendix EU to the Immigration (Bailiwick of Guernsey) Rules 2008 or Appendix EU to the Isle of Man Immigration Rules.
A current Biometric Immigration Document (Biometric Residence Permit) issued by the Home Office to the holder indicating that the person named is allowed to stay indefinitely in the UK, or has no time limit on their stay in the UK.
A current passport endorsed to show that the holder is exempt from immigration control, is allowed to stay indefinitely in the UK, has the right of abode in the UK, or has no time limit on their stay in the UK.
A current Immigration Status Document issued by the Home Office to the holder with an endorsement indicating that the named person is allowed to stay indefinitely in the UK or has no time limit on their stay in the UK, together with an official document giving the person's permanent National Insurance number and their name issued by a Government agency or a previous employer.
A birth (short or long) or adoption certificate issued in the UK, together with an official document giving the person's permanent National Insurance number and their name issued by a Government agency or a previous employer.
A birth (short or long) or adoption certificate issued in the Channel Islands, the Isle of Man or Ireland, together with an official document giving the person's permanent National Insurance number and their name issued by a Government agency or a previous employer.
A certificate of registration or naturalisation as a British citizen, together with an official document giving the person's permanent National Insurance number and their name issued by a Government agency or a previous employer.

List B – contains the range of documents acceptable for a person who has a temporary right to work in the U.K.
(Group 1 - documents where a time-limited statutory excuse lasts until the expiry date of leave)
<i>(a re-check of right to work will be required at the expiry date)</i>
A current passport endorsed to show that the holder is allowed to stay in the UK and is currently allowed to do the type of work in question.

A current Biometric Immigration Document (Biometric Residence Permit) issued by the Home Office to the holder which indicates that the named person can currently stay in the UK and is allowed to do the work in question.
A current document issued by the Home Office to a family member of an EEA or Swiss citizen, and which indicates that the holder is permitted to stay in the United Kingdom for a time limited period and to do the type of work in question.
A document issued by the Bailiwick of Jersey, The Bailiwick of Guernsey or the Isle of Man, which has been verified as valid by the Home Office Employer Checking Service, showing that the holder has been granted limited leave to enter or remain under Appendix EU to the Jersey Immigration Rules, Appendix EU to the Immigration (Bailiwick of Guernsey) Rules 2008 or Appendix EU to the Isle of Man Immigration Rules.
A document issued by the Bailiwick of Jersey, The Bailiwick of Guernsey or the Isle of Man, which has been verified as valid by the Home Office Employer Checking Service, showing that the holder has made an application for leave to enter or remain under Appendix EU to the Jersey Immigration Rules, Appendix EU to the Immigration (Bailiwick of Guernsey) Rules 2008, on or before 30 June 2021.
A frontier worker permit issued under regulation 8 of the Citizens' Rights (Frontier Workers) (EU Exit) Regulations 2020.
A current Immigration Status Document containing a photograph issued by the Home Office to the holder with a valid endorsement indicating that the named person may stay in the UK, and is allowed to do the type of work in question, together with an official document giving the person's permanent National Insurance number and their name issued by a Government agency or a previous employer.

List B – contains the range of documents acceptable for a person who has a temporary right to work in the U.K.
(Group 2 - documents where a time-limited statutory excuse lasts for 6 months)
<i>(a re-check of right to work will be required at 6 months)</i>
A document issued by the Home Office showing that the holder has made an application for leave to enter or remain under Appendix EU to the immigration rules on or before 30 June 2021 together with a Positive Verification Notice from the Home Office Employer Checking Service.
A document issued by the Bailiwick of Jersey or the Bailiwick of Guernsey showing that the holder has made an application for leave to enter or remain under Appendix EU to the Jersey Immigration Rules or Appendix EU to the Immigration (Bailiwick of Guernsey) Rules 2008 on or before 30 June 2021 together with a Positive Verification Notice from the Home Office Employer Checking Service.
An Application Registration Card issued by the Home Office stating that the holder is permitted to take the employment in question, together with a Positive Verification Notice from the Home Office Employer Checking Service.
A Positive Verification Notice issued by the Home Office Employer Checking Service to the employer or prospective employer, which indicates that the named person may stay in the UK and is permitted to do the work in question.

Right to Work Share Codes

If you have **EU Settled Status** or **Pre-Settled Status** and have a **right to work share code**, please **bring the following information with you (if you are able to provide the below information, you do not need to bring any documents with you).**

- Full name
- Date of birth
- Right to Work Share Code

Important Notes:

Where names have changed since the registration of birth/adoption and they appear inconsistent across multiple documents (where these are required) please provide relevant documentation to evidence the change e.g. a marriage certificate or deed poll document.

Irish citizens continue to have unrestricted access to work in the UK. From 1 July 2021, they can prove their right to work using their Irish passport or Irish passport card, or their Irish birth or adoption certificate together with an official document giving the person's permanent National Insurance number and their name issued by a government agency or a previous employer.

From 1 July 2021, EEA citizens and their family members require immigration status in the UK. They can no longer rely on an EEA passport or national identity card (which only confirms their nationality), to prove their right to work. They will instead be required to provide evidence of lawful immigration status in the UK, in the same way as other foreign nationals.

From 1 July 2021 EEA citizens granted status under the EU Settlement Scheme (EUSS) will prove their right to work using the Home Office online right to work service. Those who have made a successful application to the EUSS will have been granted their immigration status digitally and can only prove their right to work using the Home Office online service 'prove your right to work to an employer'. To prove their right to work from 1 July 2021, individuals will provide their prospective employer with a share code and their date of birth which will enable the organisation to check their Home Office immigration status via the online service available.

1 July 2021